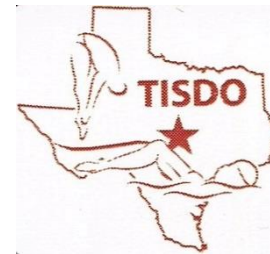


MINUTES
Texas Interscholastic Swimming and Diving Official's
Board Meeting

Saturday, August 20, 2016 at 10:00 AM
Holiday Inn Express Arboretum
Austin, Texas



A. Welcome and Introductions

Meeting called to order 10:08 AM by Chairwoman Gloria Schudlt

Present: Chris Lysinger, Janet Cranmer, Brian Walls, Jim Holcomb, Roger Graham, Bill Green, and Bob Lang. Quorum established.

Resignations in April of Diving Interpreter and Diving Representative were noted with positions to be addressed soon. The UIL will appoint the Diving Interpreter.

B. Modification of Agenda

A motion was made by Jim Holcomb and seconded by Roger Graham to modify the published agenda to include at this point the reading of the minutes from the March 12, 2016 meeting.

Vote: motion carries

C. Minutes

The minutes from the March 12, 2016 meeting were read and corrected.

Motion by Jim Holcomb and seconded Chris Lysinger to approve the minutes as corrected.

Vote: motion carries

D. State Meet Selection Process

Jim provided insight into the process and application as it has worked in the past. Jim to up-date the application and send it to Roger Graham to post on the TISDO website. Gloria Schudlt will confer with the new administrative assistant at UIL, Zane, to provide link to TISDO for this application.

E. State Meet

The State Meet will be held February 17 - 18, 2017. Jim Holcomb noted the change of the number of swimmers by establishing that the first two finishers at each region being automatic qualifiers, and then the next 8 fastest times in the State giving 24 qualifiers to the State Meet rather than 16. Jim calculated that this may add 1 hour to the preliminaries.

Gloria reported that there is an update on the number of alternates allowed to attend for relays:

One relay may have two alternates

Two relays total of three alternates (the 2 + 1)

Three relays total of four alternates (the 2 + 2)

This applies to the State Meet only. The number of Regional and District Relay Alternates will be determined by the specific Meet Director.

F. State Meet Honorarium

Discussion included past State Meet Stipends for officials since the ruling of those officials with swimmers in the meet may not work the session in which their athlete swims. However, everyone received the same amount of stipend. As treasurer, Brian Walls was appointed to work with the UIL on State Meet Finances including the stipend/honorarium criteria to be followed as per session worked.

G. Swimming Interpreter Report

Jim Holcomb reported the rule changes for swimming for 2016 - 2017:

1. Deck changing has been clearly defined and is prohibited. It is now considered unsportsmanlike conduct with the penalty being that the athlete is removed from meet.
2. Back up times are to remain as is with no adjustment. Gloria advised that if anyone has questions to just click the FINA button.
3. Lochte Turn Rule Clarification - In the final leg of the 200 I-M or the 200 Medley Relay, the swimmer must be at or past the vertical towards the breast before any stroke, kick, or pull (propulsive motion). The swimmer may rotate.
4. Backstroke ledges are prohibited in high school meets.
5. The Jolyn Swimsuits that tie in the back for females or any suit that has a back closure of snaps or ties, etc., are prohibited for competition but may be worn for warm up.
6. Jim Holcomb discussed the Our Kids Initiative - OKI - Jim is on the committee which is trying to make all swimming rules adhere to one standard. Progress is being made.
7. Diving Rules Changes to be discussed later and are published in the rulebooks.

H. Arbiter

Officials will still register and test via Arbiter through the TISDO website. Gloria will ask Zane to place a link on the UIL website to take officials to TISDO. It was noted that the TISDO website has had 1400 hits since January and we need to be sure to advertise the use of the website more to officials. A good place to do this is at clinics and the TISCA Meeting.

I. Adjustment to Agenda

A motion was made by Brian Walls and seconded by Roger Graham to discuss the budget and give the treasurer's report at this point in the meeting in order to facilitate banking business.

Vote: motion carries

J. Treasurer's Report

Treasurer, Brian Walls defined the TISDO fiscal year to be June 1 - May 31 each year.

Treasurer's report from 2015 - 2016 was read and discussed. A difference of \$1281 was reported in the payment to Arbiter from what was budgeted using figures from past years. There is no bill or explanation for actual payment so Brian will check with the UIL and Arbiter to clarify this discrepancy. The higher amount for Board Expenses than budgeted was due to the change in the Spring Meeting to Dallas Doubletree with an increase of \$1896 in lodging and transportation as well as being charged \$427 for a meeting room.

The Budget for 2016 - 2017 was presented and discussed. The beginning cash balance of \$25,889 will be sent from the UIL to TISDO immediately for deposit into the TISDO Account at Wells Fargo Bank.

Name Tags will again be ordered. Since the name tag color specifies the year of registration, it was determined that the 2016 - 2017 season will be white with black lettering. Janet was asked to contact Hasty to continue the order process used in the past to send name tags directly to officials.

There was discussion on the possibility of decreasing registration cost since we have a large amount remaining at the end of the year. It was noted that we had considered giving officials a polo shirt with their registration. A cost amount will be determined and sent to the Board versus setting up an ordering method on the TISDO website for officials to order and pay for their own shirts using the TISDO logo. Janet will pursue this through vendors and send information via email to board for further consideration and posting on the website.

A motion was made by Jim Holcomb and seconded by Chris Lysinger to revise the budget to increase the expenses to set up the TISDO 501C(3) from \$1000 to \$1500 in case more is needed.

Vote: motion carries

Discussion about the number of signatures needed for checks and number for check approval. Gloria advised Treasurer Brian Walls to set up the bank account for either of two signatures - The Chair or the Treasurer.

A motion was made by Bob Lang and seconded by Janet Cranmer to name the Treasurer as the Registered Agent for the purposes of the 501C(3) and to have all mail be sent to the current treasurer (currently set up as Brian Walls).

Vote: motion carries

K. Reimbursements

Discussion on reimbursement process through TISDO resulted in allowing Brian Walls to create simple reimbursement forms. Members are to send all expenses and receipts to Brian for reimbursement. For mileage, Brian will use Google Maps using exact addresses of travel for mileage with the amount being the State approved amount each year.

Motion was made by Roger Graham and seconded by Chris Lysinger to have a reimbursement plan established.

Vote: motion carries

Brian asked that the treasurer have some protection by having an amount set where two approvals will be necessary which can be done via email with the Treasurer and either the Chair or Vice Chair. Discussion but no motion or vote taken.

A motion was made by Bill Green and seconded by Chris Lysinger to reimburse expenses for this meeting (August 20, 2016).

Vote: motion carries

A motion was made by Janet Cranmer and seconded by Roger Graham and amended by Jim Holcomb to have Janet's reasonable legal expenses reimbursed from Attorney Dawn Korman from last season as billed with proper documentation. These will include expenses billed for legal matter to include: materials, travel, and lodging for the attorney.

Vote: motion carries

A motion was made by Brian Walls and seconded by Roger Graham to reimburse Kathy Davis \$661.41 for travel to the TISCA convention which was denied by the UIL due to filing her expenses too far past the deadline for reimbursement.

Vote: motion carries

L. Break for Lunch

A motion was made by Bill Green and seconded by Bob Lang to break for lunch and to allow for the Chair and Treasurer to make a trip to Wells Fargo Bank to sign necessary documents.

Vote: motion carries

M. Rulebooks

Gloria will pick up the rulebooks from the UIL Office and mail them out to representatives using last year's numbers. Roger Graham offered to assist.

N. Registration

Registration has been set as September 1, 2016 - November 1, 2016 at 11:59 PM as in the past.

Fees will remain the same with just two chapters designated, Swim and Dive. It should be noted that some officials register for both and are not to be charged two registration fees. The 2016 - 2017 Swimming Test will be sent to all Board Members by Jim Holcomb as soon as he receives it. The test should still have 50 random questions and require an 80% score for passing with five possible attempts.

O. Clinics

Materials used for clinics should be the Board Approved Materials. The Clinic Outline and Power Point will be updated by Janet Cranmer and sent to Board Members for review and approval. Roger Graham will then post the link to the materials and advertise clinics on the TISDO website for use by all clinicians and officials unable to attend clinics. Information on registration money to justify expense will be included in the presentation as suggested.

P. Committees

A motion was made by Roger Graham and seconded by Bob Lang to suspend all committees in order to streamline our organization and establish ad-hoc committees as needed.

Vote: motion carries

Q. TISCA Meeting

A motion was made by Bill Green and seconded by Janet Cranmer to have Gloria act as the TISDO representative for Swimming and Diving at the annual TISCA Meeting to be held in Austin on September 15-16, 2016. Gloria will review the changes in the rules and direct coaches to the TISDO website for training.

R. Bylaws

The 2015 Bylaws were distributed but never voted upon. New 2016-2017 Bylaws were distributed.

A motion was made by Bob Lang and seconded by Janet Cranmer to have Brian Walls and Chris Lysinger investigate the need to have a Constitution in order to have a 501C(3) and work on Bylaws. This Bylaw Committee will take recommendations from the Board and then send their recommended Bylaws to the Board by email for further review. A conference call and vote will follow. Discussion included that the Bylaws need to include a method for amending and establishing a General Meeting to be held in Austin following the High School State Meet with election of officers.

Vote: motion carries

S. Post-Season Meeting

A General Membership Meeting was discussed and set to be held on the Sunday after the State Meet in Austin. This year, the meeting will be February 19, 2017, at 9:00 AM, at the hotel established for the Board and officials. The meeting of the TISDO Board will take place immediately following the General Membership Meeting.

T. Elections

Discussion determined that geographical representation is desired for the TISDO Board with the number of representatives being eight to include one for diving as currently established. It was suggested that a nominating committee should be in place that does not have to include just TISDO Board Members.

U. Meeting Adjourned 2:38PM

A motion was made by Janet Cranmer and seconded by Bill Green to adjourn.

Vote: motion carries

Minutes submitted by Secretary Janet Cranmer

